

Christian Science Nurses Fund
Registered Charity 209226
(PENSION TRUST FOR CHRISTIAN SCIENCE NURSES)

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TRAINING FUND POLICY

Objectives of the Training Fund

To support Christian Science healing by assisting financially members of The Mother Church to prepare for the ministry of Christian Science nursing in accordance with the Church Manual By-law, Art. VIII, Sect. 31, Christian Science Nurse. This financial support shall be directed principally towards, but not limited to, those who live and/or wish to work in the UK.

Guidelines

1. Financial assistance will be considered for all applicants who participate in Christian Science nurses' training that can lead to listing in The Christian Science Journal and is based on the Church Manual By-law, Art. VIII, Sect. 31. This includes applications from those members of The Mother Church who wish to practice Christian Science nursing as self-employed Private Duty Christian Science nurses
2. Financial assistance relating to training, such as travel costs, childcare, liability insurance and continuing professional development (CPD) will not be means tested. The Administrator will supply a form, which includes the requirement of references from the employer or course provider
3. Financial assistance for maintenance costs during the training period will be means tested at the discretion of the PTCSN Board. The Administrator will supply a form to be completed by the applicant requiring details of financial circumstances
4. Christian Science Nurses Training Providers may be asked to submit information about their training at the request of the Financial Support Subcommittee
5. Financial assistance with costs relating to training should be applied for by the trainee
6. Applications for financial aid will be considered by the Financial Support Sub-Committee (FSSC) and be ratified or approved of by the whole Board. Means-tested financial aid can be approved of by the FSSC up to £2000, which will be ratified at the following PTCSN Board Meeting. Financial aid above £2000 must be approved of by the PTCSN Board prior to payment. The FSSC also approves non-means tested grants.
7. Financial assistance granted will be subject to regular reviews according to the individual's circumstances
8. Financial assistance that is not means tested can be granted to promote Christian Science nurse education when unanimously agreed by the PTCSN Board.
9. Grants will only be paid after the application has been approved and a receipt has been obtained by the Administrator. Exceptions may be made in case of hardship.

1. Financial assistance (not means tested)

Financial assistance (**not** means tested) may be granted upon completion of an application form to assist with payment of:

- 1.1 Travel costs relating to training
- 1.2 Travelling home or to Association
- 1.1 Liability insurance fees
- 1.2 Childcare costs relating to training
- 1.3 Continuing professional development (CPD).
- 1.4 Promoting Christian Science nursing education (this may not require the completion of a standard application form)
- 1.5 Assistance with Class instruction

2. Financial assistance (means tested)

Financial assistance that is means tested may be granted upon completion of relevant application form to assist with:

- 2.1 Maintenance costs during training could include the purchase or maintenance of a car needed to travel to work or training, maintenance of a home or help with moving if necessary for work or training.

Please note when applicants apply for a car they must send the PTCSN a quote from a reputable garage and have the car checked by the AA or RAC all **before** purchase. Any grant will then be sent just before the purchase and a copy of the purchase receipt must be sent to the PTCSN immediately after purchase.

- 2.1 Additional training after the completion of primary training at the discretion of the Board.

Conditions

All grants depend on the balance in the Training Fund and, as a Registered Charity, the Trust will comply with the Charity Commission's requirement that grant applications be recorded. They will be kept confidentially on file for a period.